

JUL 20 2017

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY Ju DEPUTY

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

July 24, 2017

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JULY 24, 2017, AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the July 10, 2017 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 5, 2017 through July 19, 2017. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **TREASURER'S REPORT:** To recognize:
 - a. The monthly report;
 - b. Third quarterly treasurer's report. [Jennings]
5. **FUNDING FOR NIGHT-SHIFT MAGISTRATES.** To receive a presentation regarding shared funding for night-shift magistrate positions in cooperation with the City of Amarillo and Randall County, and to take such action as may be appropriate. [John Board, Sonya Letson, Wade Overstreet, Robert Love].
6. **PROPOSED ADDITIONAL SCOPES OF WORK TO THE POTTER COUNTY LAW ENFORCEMENT (LE) COMPLEX PROJECT:** To consider and act upon recommendations from the County's Phase III Advisory Committee to incorporate certain additional Scopes of Work into the Potter County Law Enforcement Center Complex project. [Kiehl]
7. **SHERIFF'S AND CONSTABLE'S FEES:** To consider and act upon approving the Sheriff's and Constable's Civil Process fees for 2018. [Thomas, Smith, Tanner]
8. **CAPITAL CREDIT FUNDS:** To certify the receipt of \$3,332.33 under Texas Property Code §74.602, determine the use of these funds, and set a budget, accordingly. [Hood]
9. **AUTHORIZATION OF AN ELECTION TO ESTABLISH A POTTER COUNTY ASSISTANCE DISTRICT:** To consider and approve the authorization to conduct an election to establish a Potter County Assistance District 1 in the unincorporated areas of

Potter County. The creation of this district includes the imposition of an additional sales tax on sales within the assistance district, the proceeds from which will be used on Fire and Rescue Department equipment replacement. (Church, Hamilton, Callaway)

10. **DPS SUPPLY CONTRACT.** To approve renewal of Potter County's Interlocal Contract with the Texas Department of Public Safety for DPS standardized forms, manuals, and supplies for gathering and testing of forensic evidence. [Coffee, Brown]
11. **VOLKSWAGEN LITIGATION.** To receive a presentation from attorney Brian Heinrich regarding participation in Volkswagen litigation and take such action as may be appropriate. [Brian Heinrich]
12. **SURPLUS PROPERTY DISPOSAL:** To consider and act upon disposing of the attached list of items that did not sell at auction. [Shelton]
13. **FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1092-14 Transportation and Storage of Human Remains with A to D Mortuary Service for an additional one year term from 8/1/2017 through 7/31/2018. Pricing is unchanged from the previous contract term. [Shelton]
14. **FORMAL BID #1147-17 JANITORIAL SUPPLIES:** To consider and act upon the award of Formal Bid #1147-17 Janitorial Supplies to the lowest and best bids. [Shelton]
15. **LOCAL GOVERNMENT CORPORATION and NEIGHBORHOOD PLANNING:** To hear an update on the Local Government Corporation and Neighborhood Planning Committee. [Murguia]
16. **COUNTY BUDGET.** To convene budget workshop meetings in the Commissioners' Courtroom for review and discussion of departmental budget submissions for the County's 2017-2018 as follows:


Monday 07-24-17 at 10:30 a.m.;
Tuesday 07-25-17 at 9:00 a.m.;
Wednesday 07-26-17 at 9:00 a.m.

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **INFORMATION TECHNOLOGY:**
 - i. The transfer of Brandon Purrington as Interim Director to Information Technology Manager as a replacement for Jason Patrick effective July 10, 2017. [Tanner]
 - ii. The lowering of the System Administrator position salary from \$63,682.27 to \$60,000 while raising the salary of the Network Engineer position from \$55,000 to \$58,682.27 effective immediately. [Purrington]

B. ROAD AND BRIDGE:

- i. The employment of Adrian Maldonado as a summer mower as a replacement for Pedro Arredondo effective July 19, 2017;
 - ii. The employment of Calvin Banks as seasonal road crew effective July 19, 2017. [Ysaguirre]
18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**